# **Agent Resource Center FAQ's**

## Do I need to register for the Agent Resource Center to order?

No, if you would prefer not to register you can order by going here: <u>https://hghw.com/order-home-protection-plan/</u>

### How do I create an account?

Visit: https://hghw.com/agent-resource-center/

Click on "Register - Profile Setup"

Fill all fields and click Register.

Once complete you will be able to log in using the email and password you set up

#### What if I receive an error saying I am already registered?

You can reset your password by clicking "RESET PASSWORD"

- 1. To reset your password please enter your email.
- 2. You will receive a password reset link to your email address, if you don't see a message be sure to check your junk and/or spam email folders.
- 3. click the link and you will be provided with a new password.
- 4. If you wish to set your own password please visit the link below after logging in <u>https://hghw.com/wp-admin/profile.php</u>
- 5. If this does not solve the problem please email <u>dnelson@hghw.com</u> for further assistance

#### How can I reduce image file sizes and save as JPG?

There are many photo editing programs available and those that are built into your computer may be sufficient for reducing photo sizes to get them below our 2mb limit and requirement that they are saved as .jpg files.

If you do not know how to resize images or you need a free tool to do so you can try <a href="https://www.photopea.com/">https://www.photopea.com/</a>

- 1. Open the file by clicking File>Open and select your file to edit
- 2. Next you can choose Export File and select jpg
- Using the Quality settings you can adjust until the image file size shown in the bottom left corner is below 2mb or you can reduce the overall size of the image, in most cases 1000px wide should be plenty large for the template.
- 4. Once you have reduced your file size below 2mb and saved it should allow you to use it in any of our marketing templates.